
OFFICIAL CLUB ESTABLISHMENT APPLICATION

Date: 13, Sep 2026

To,

The Principal / Campus Chief

Tech AI College of Management & Law

New Baneshwor, Kathmandu, Nepal

Subject: Application for the Official Establishment and Recognition of the “Tech & AI Innovation Club”.

Respected Sir / Madam,

We, the undersigned students at Tech AI College of Management & Law, respectfully submit this application seeking the official establishment and formal recognition of a student-led club to be known as the “Tech & AI Innovation Club”. The club is proposed as a professional, student-led institutional framework operating within the policies and oversight of the college administration.

The club is being established to bridge the gap that frequently persists between theoretical academic curricula and hands-on industry practice. While our courses provide strong theoretical foundations, students often lack a structured platform for real-world application, industry simulation, and cross-disciplinary innovation. The Tech & AI Innovation Club is intended to create an experiential learning climate in which students move beyond textbook instruction through project lifecycles, technical testing, structured research, and peer-to-peer technical integration.

The main purpose of the club is to cultivate technical excellence, continuous innovation, and strategic leadership among students by engaging them across key emerging technological areas — Artificial Intelligence, Software Engineering, Information Security, Algorithmic Analysis, and Creative Digital Media. Through this, students will collaborate on practical projects, build viable product portfolios, and develop the confidence required to navigate professional environments.

Expected Contribution to Students and the College

- For students: development of production-grade codebases and public developer portfolios (GitHub, Kaggle, Behance), increased readiness for national tech internships and technical leadership roles, and stronger communication, project-management, and presentation skills.
- For the college: elevated institutional standing as a hub for real-world technical competency and student innovation, strengthened relationships with regional corporate entities and technology firms, and strong representation at national hackathons, innovation competitions, and computer-science symposiums.

We hereby commit that the club and all its members will function strictly within the rules, regulations, policies, and directives of Tech AI College of Management & Law, and that all activities will be conducted under the supervision of an appointed Faculty Advisor / Mentor and with due clearance from the college administration.

We therefore request your kind approval to formally establish and recognise the Tech & AI Innovation Club as an official student club of the college. The detailed proposal, constitution, and supporting documents are enclosed herewith for your review.

Thank you for your kind consideration.

Yours sincerely,

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Signature

Proposed by

Name: Bikash Kadayat

Program / Semester: Second Semester, BSc CSIT

Contact: 9705811712

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Signature

On behalf of the Founding Members

Name: Sadikshya Rijal

Program / Semester: Bsc.CSIT 4th Semester

Contact: +977 976-3418305

Enclosures: Detailed Proposal, Constitution & Bylaws, Executive Committee Formation, Founding Members List, Faculty Advisor Consent Letter, Founding Meeting Minutes, Annual Action Plan, Proposed Budget, and supporting forms.